

## **The Internal Regulation of the Faculty of Nursing**

### **The First Part**

#### **Vision:**

The Faculty of Nursing – Minia University - looks forward to be a distinguished center in educating nursing and carrying out scientific research to develop performance and provide distinguished healthy services.

#### **Mission**

The mission of the Faculty of Nursing - Minia University – is concealed in preparing its graduates to be able to compete in the field of nursing at the national level in accordance with the quality standards of the National Authority for Quality and Accreditation and also in playing an effective role in solving the health problems of society through the implementation of advanced educational programs, and playing an effective role in the service of society and its development as well as participation in scientific research and its applications, self-development and continuing education.

#### **The overall goal of the bachelor's degree program**

The study at the faculty aims at preparing qualified graduates who are able to provide health and nursing care for the individual, the family and the community in the case of health and disease by applying the basic information

of nursing, medical and humanitarian sciences to improve the level of health, prevent disease , treat patients and rehabilitate them.

### **Strategic goals**

#### **To achieve general goals, the College of Nursing aims at**

1. Continuing development of curricula and educational programs and linking them to the needs of the community and the labor market.
2. Developing the teaching and learning strategy and the means to support it .
3. Developing the skills and abilities of faculty staff members and their assistants.
4. Self-development of resources.
5. Developing the infrastructure.
6. Following-up graduates and developing continuous relationship.
7. Strengthening cooperation with the community and increasing awareness of community participation among faculty staff members, administrators and students.
8. Increasing the applied scientific researches to solve the health problems of society.
9. Analyzing and studying the problems of nursing profession and contributing to the advancement of the profession.
10. Contributing to improving and upgrading the health level of the community in collaboration with members of the health team.

11. Participating with the Ministry of Health and Population and concerned bodies in the prevention of diseases and rehabilitation of disease cases.
12. Following up the scientific progress in the field of nursing and continuing education.
13. Continuous assessment of educational effectiveness, institutional capacity and quality management.

## **The Second Part**

### **The Faculty Departments and Scientific Degree**

#### **Article (1)**

#### **The Faculty of Nursing consists of the following scientific departments:**

1. Department of Internal and Surgical Nursing:

It includes three main specialized scientific units:

1. Status Criticus and emergency nursing.
2. Elders Nursing.
3. Adult Nursing.

2. Pediatric Nursing Department:

It includes three main specialized scientific units:

1. Nursing of Pediatric Diseases and its Specializations.
2. Nursing of pediatric surgery and its Specializations.
3. Nursing of New born and premature infants

3. Department of Women's Health and Obstetrics Nursing:

It includes two main specialized scientific units:

1. Women's Health Nursing.
2. Mother and fetal health Nursing.

4. Community Health Nursing Department:

It includes three main specialized scientific units:

1. Occupational Health Nursing.
2. School Health Nursing.
3. Family Health Nursing.

5. Department of Psychiatric Nursing and Mental Health:

It includes four main specialized scientific units:

1. Psychiatric Nursing for adults and elders.
2. Psychiatric Nursing for Adolescent Children.
3. Addiction Nursing.
4. Psychological Counseling.

6. Department of Nursing Management:

It includes two main specialized scientific units:

1. Nursing Services Administration.
2. Human development.

7. Nursing Education Department:

It includes a specialized scientific main unit which is:

1. Nursing Education.

**Article (2): - Scientific Degree**

Based on the request of the Faculty Council, Minia University Council grants the bachelor's degree in nursing sciences.

**Article (3)**

The College of Nursing shall be joined in accordance with the general provisions stipulated in the Executive Regulations of the Law of Organizing Universities No. (49) for the year 1972.

#### **Article (4)**

##### **Duration and system of study:**

1. The duration of the study to obtain the bachelor's degree in nursing is not less than 4 years of study in accordance with Article 148 of the executive regulations of the law of organizing universities (eight semesters)
2. The academic year consists of two semesters and the duration of the semester is 15 weeks.
3. The graduate will be given a mandatory training year after his success in the fourth year under the supervision of the faculty in one of the university hospitals or educational institutions affiliated to the Ministry of Health..

#### **Article (5)**

The Faculty Council approves the curriculum content of each course after the final opinion of the department council. The department creates the educational program for lectures, lessons / practical training plan, etc., and its dates and the member who will teach it according to the teaching hours shown in the regulation and the schedules.

**Article (6): - Distribution of grades:**

Item 1:

Students are evaluated by oral, written and practical examinations and part of the evaluation is for the student performance throughout the year. The student may be evaluated in one or more of the following ways based on the intended outputs of each course. The written test is essential in evaluating the courses.

Item 2:

The final total the examination degrees is divided as follows

| Percentage | Examination                            | Course                                 |
|------------|--|--|
| %٤٠        | Written                                | Nursing Sciences                       |
| %٤٠        | Oral and Practical                     |  |
| %٢٠        | Year's Activities                      |  |
| %١٠٠       | Total                                  |  |
| %٨٠        | Written                                | Medical Science and Behavioral Science |
| %٢٠        | Oral or Practical or Year's Activities |  |
| %١٠٠       | Total                                  |  |

| Percentage | Examination | Course   |
|------------|-------------|----------|
| %٨٠        | Written     | Computer |
| %٢٠        | Practical   |          |
| %١٠٠       | Total       |          |

### Item 3

The course which is continuous throughout the year without a semester exam its degree is divided equally between the two semesters. The grades of each semester are be divided according to the tests specified in the previous item 2, provided that the final assessment of the student at the end of the year will be according to the total score obtained in the two semesters.

### **Article (7): - Grades:**

- The success and failure of students in all nursing, medical, and general sciences are estimated by one of the following grades:
  - Excellent: is from 85% or more of total degrees
  - Very good : From 75% to less than 85% of total degrees
  - Good : from 65% to less than 75% of total degrees
  - Pass: from 60% to less than 65% of total grades
  - Poor : from 30% to less than 60% of total degrees
  - Very poor : Less than 30% of total grades

- Fail, the student should be failed in written exam (less than 30% of the written exam degrees)

**Article (8):**

- Examination system:

- A- The student performs the scheduled exam at the end of the semester in which the course is studied theoretically and practically according to the academic calendar.
- B- the student is required to enter any course that has a minimum attendance ratio of 75%. The College Council shall, at the request of the relevant departmental councils, issue a decision of prohibiting the student from applying for the exam in courses where the attendance rate has not been met. In this case, He is prohibited from applying for examinations in it unless the student presents an excuse accepted by the College Council and is absent with an acceptable excuse and thus he will keep the grade of the material where he is absent.
- C- In the case of failure of the student in not more than two articles of the total materials of the first two semesters, he will be allowed to be transferred to the following year provided that he is successful in all nursing materials and in the case of failure of the student in nursing material, the year is returned in the materials of failure (theoretical and practical) and examination.
- D- Students who are failed or transferred with materials from the first semester, they will perform the exam in the course where they failed

with the exams of the first semester of the following year. Students who failed or transferred with materials from the second semester, they will perform the exam in the course where they failed with the exams of the second semester of the following year

E- Students of the fourth year who failed in any courses, they will return performing the examination in September of each year. If they fail, they will perform the exam with students of the semester who study the course.

### **Article (9):**

The student is considered failed in the following cases

- If he does not get the minimum success stipulated in the regulations after collecting the degrees of written, practical and oral examinations
- If he is absent from the written examination, in this case he is not given grades.
- If he receives less than 30% of the written examination degrees, in this case he is not given grades and is considered a failed student in the exam according to the regulation.
- The student is prohibited from entering the final examination in nursing subjects unless he completes the minimum level of success in the grades of the year activities and the practical lessons (at least 60% of the total degree of the material)

### **Article (10)**

The faculty Council may, at the request of the Councils of the various departments, issue a decision to prohibit the student from applying for the exam in the courses where the attendance rate is not met. In this case, the student is considered failed in the courses in which he was prevented from applying for it.

### **Article (11)**

1. The student who exceeded the permitted absences (25%) and submitted an acceptable excuse is not allowed to enter the exam at the end of the year in the subject (s), where the percentage of attendance has not been completed and that he is entitled to maintain his grade after the return of the subject (s) (theoretically and practically) study and an exam in the following year and his success in it
2. In the case of the student regularity in his studies during the year and was unable to enter the exam in one or more subjects and provide an acceptable excuse, he is considered absent with an excuse in this subject (s) to be entitled to keep his grade in this subject (s) after passing the examination in the next round.

### **Article (12)**

An amendment to the exam system may be made in terms of grade distribution (Written - oral – practical - the year activities) in any of the subjects, after taking the opinion of the relevant department and the approval of the Faculty Council and the University Council provided that it does not contradict with the framework proposed by the Sector Committee.

### **Article (13)**

The faculty Council may suspend the enrollment of the student for a period of two following or two consecutive academic years during the years of study at the faculty if the student presents an acceptable excuse that prevents him from attending the university. The University Council may increase the period of suspension of enrollment in cases of necessity and upon the approval of the faculty Council.

### **Article (14)**

The general grade of the student in the bachelor's degree is calculated on the basis of the total (cumulative) of the grades obtained in all the academic years as arranged according to this total.

**Article (15)**

The student is awarded the honorary degree if the general grade in the examination of any one of the academic years is not less than very good. It is also required for the student to obtain the honorary degree that he has not failed in any exam presented to him in any year.